February 22, 2018

**Memo to:** Board of Directors of PWRDF

 Archbishops and Bishops of the Anglican Church of Canada

 Diocesan Representatives

 Youth Council

 Honorary Associates

 Editors of Under The Sun, The Anglican Journal, Diocesan newspapers

Dear Colleagues:

The Primate’s World Relief and Development Fund seeks your help in nominating several members for its Board of Directors. We need directors with a passion for the work of PWRDF. The Board attempts to reflect the diversity, gender and geographical balance of Canada. This year we would particularly encourage the nomination of lay people.

Ideally, the nominees will be **skilled or experienced in at least three** of the following categories:

Advocacy Human Resources Management

Board and Governance Indigenous Affairs

Business Management International

Communications Labour Relations

Development, Relief or Refugee Legal

Environment Marketing

Ethics Maternal, Newborn and Child Health

Finance Risk Management

Fundraising Strategic Planning

Gender Sensitivity Theological Reflection

Government and Government Relations

Directors are expected to adhere to and uphold the mission, vision and values of PWRDF.

Terms are for three years. Besides attending Board meetings in April and September, Board members engage in committee work between Board meetings. Nominees should be comfortable sharing responsibility for developing policy.

If you identify suitable candidates, please encourage them to stand for election. Fill out the attached form with the nominee. Signatures are required from both the nominator and the nominee. Please email to Michelle Frost at mfrost@pwrdf.org or FAX to: 416-924-3483 or mail to 80 Hayden Street, Toronto ON M4Y 3G2, **no later than Palm Sunday, March 25.**

**Elections will be held at the Annual General Meeting on September 28.** Thank you for identifying potential Board members who could advance the vital work of PWRDF.

Sincerely,

Lillian Newbery, Chair PWRDF Nominating Committee

Enclosure: Nomination Form